



## **POLICY ON ARCHIVAL OF DOCUMENTS**

### **MASTER TRUST LIMITED**

#### **POLICY ON ARCHIVAL OF DOCUMENTS**

##### **1. Preamble**

Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 requires every listed entity to disclose on its website all such events or information which has been disclosed to stock exchange(s) under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and such disclosures shall be hosted on the website of the listed entity for a minimum period of 5 years and thereafter as per the archival policy of the listed entity, as disclosed on its website.

In this context, the Policy on Archival of Documents is being framed and implemented.

##### **2. Archival Policy**

- a. The Company shall disclose on its website all such events or information which are required to be disclosed to the stock exchanges under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with Schedule III thereof.
- b. The disclosures made to the stock exchanges shall be hosted on the Company's website for a period of 5 years from the date of initial posting.

##### **3. Amendments**

Chairman/Managing Director is authorised to make appropriate changes to the above policy taking into account the law for the time being in force.